

## Parent/Carer Agreement for The Bliss Charity School Staff to Administer Medicine at Kings Park (December 2023)

The Bliss Charity School has a policy that its staff can administer medicine to pupils, but this will only be done if parents/carers sign and complete this form.

Name of the child		Name of the parent/carers completing this form	
Child's date of birth		Parent/carers's contact telephone number	
Child's medical condition or illness		Relationship to the child	

<b>Medicine 1</b>		<b>Medicine 2</b>	
<i>Name/type of medicine (as described on the container)</i>		<i>Name/type of medicine (as described on the container)</i>	
<i>Expiry date</i>		<i>Expiry date</i>	
<i>Amount of medication provided</i>		<i>Amount of medication provided</i>	
<i>Dosage and method</i>		<i>Dosage and method</i>	
<i>Timing</i>		<i>Timing</i>	
<i>Time and date of the last dosage</i>		<i>Time and date of the last dosage</i>	
<i>Special precautions or other instructions</i>		<i>Special precautions or other instructions</i>	
<i>Are there any side effects that the school needs to know about?</i>		<i>Are there any side effects that the school needs to know about?</i>	
<i>Self-administration – y/n</i>		<i>Self-administration – y/n</i>	
<i>Procedures to take in an emergency</i>		<i>Procedures to take in an emergency</i>	

*The above information is, to the best of my knowledge, accurate at the time of writing and I give consent to school staff administering medicine in accordance with the school policy.*

*I will inform the school immediately if there is any change in dosage or frequency of the medication or if the medication is to be stopped.*

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

- **Medicines must be in the original container as dispensed by the pharmacy.**
- **Medicines must be handed in inside a NAMED bag or box and given to Mr. Colton or Mrs. John on 13<sup>th</sup> December 2023, please return this form to school by Friday 8<sup>th</sup> December..**
- **Medicines MUST NOT be packed inside luggage bags/cases - this excludes medicines/devices that pupils need to have immediate access to (e.g. asthma inhalers).**
- **All medicines must be collected (and signed for) from Mr. Colton or Mrs. John when we return to school on 14<sup>th</sup> December 2023.**

<b>Medicine 3</b>		<b>Medicine 4</b>	
<i>Name/type of medicine (as described on the container)</i>		<i>Name/type of medicine (as described on the container)</i>	
<i>Expiry date</i>		<i>Expiry date</i>	
<i>Amount of medication provided</i>		<i>Amount of medication provided</i>	
<i>Dosage and method</i>		<i>Dosage and method</i>	
<i>Timing</i>		<i>Timing</i>	
<i>Time and date of the last dosage</i>		<i>Time and date of the last dosage</i>	
<i>Special precautions or other instructions</i>		<i>Special precautions or other instructions</i>	
<i>Are there any side effects that the school needs to know about?</i>		<i>Are there any side effects that the school needs to know about?</i>	
<i>Self-administration – y/n</i>		<i>Self-administration – y/n</i>	
<i>Procedures to take in an emergency</i>		<i>Procedures to take in an emergency</i>	

*A member of the school staff shared the record of medicine administered to my child during the trip.*

*I am aware of the last time and dosage of medicines administered to my child.*

*I have received the remaining medicine prescribed for my child in good order.*

*The correct amount of medication was returned to me.*

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_