

## Living with Covid-19 (Coronavirus) Risk Assessment

The Bliss Charity School		Date Assessed: April 2022					
Task/Activity: Dealing with Coronavirus							
Task	Hazard/Risk	Persons at risk	Controls in place	Severity (1-5)	Likelihood (1-5)	Risk/ Priority	Additional controls required
	Exposure to Covid-19	Staff Visitors Contractors Children Parents	<p>Vulnerable staff and children:</p> <ul style="list-style-type: none"> <li>Staff who are classed as clinically extremely vulnerable and clinically vulnerable (this includes pregnant women) should come to work in school if they cannot work from home. Guidance for pregnant women must be followed (see below).</li> <li>Staff who are pregnant are asked to inform a member of SLT as soon as possible so that a personal risk assessment can be carried out at the earliest opportunity. This will be reviewed regularly throughout the pregnancy and in the event of any changing guidance. The school is aware that pregnant women from 28 weeks' gestation, or with underlying health conditions at any point of gestation, may be at greater risk of severe illness if they catch coronavirus (COVID-19). LA will ensure that the school follows government advice for pregnant employees: <a href="https://www.gov.uk/government/publication/s/coronavirus-covid-19-advice-for-pregnant-employees/coronavirus-covid-19-advice-for-pregnant-employees">https://www.gov.uk/government/publication/s/coronavirus-covid-19-advice-for-pregnant-employees/coronavirus-covid-19-advice-for-pregnant-employees</a></li> <li>People (staff and children) who live with those who are clinically extremely vulnerable or clinically vulnerable can still attend the workplace/school.</li> </ul>	5	2		<p>Guidance and recommended risk control measures will be sourced directly from the GOV.UK website wherever possible. <a href="https://www.gov.uk/coronavirus">https://www.gov.uk/coronavirus</a>.</p> <p><a href="https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/annex-a-health-and-safety-risk-assessment">https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/annex-a-health-and-safety-risk-assessment</a></p> <p><a href="https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings">https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings</a></p> <p><a href="https://www.gov.uk/government/publications/safe-working-in-education-">https://www.gov.uk/government/publications/safe-working-in-education-</a></p>

			<p>To minimise the risk of transmission, hygiene rules are to be maintained: All employees, contractors (Dolce) and volunteers are advised to:</p> <ul style="list-style-type: none"> <li>• Wash hands/ sanitise on entry</li> <li>• Follow the guidance to try and stay at home and avoid contact with other people if they have the symptoms of a respiratory infection, and have a high temperature or feel unwell, until they feel well enough to resume normal activities and they no longer have a high temperature.</li> </ul> <p>Basic infection controls should be followed as recommended by the government. These will be displayed prominently in all areas of the school:</p> <ul style="list-style-type: none"> <li>• ‘Catch it. Bin it. Kill it.’ message displayed and shared repeatedly: cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze. Children to be instructed to put used tissues in the bin straight away.</li> <li>• Children to sanitise their hands when entering/ leaving the school building and to wash their hands regularly, specifically before eating.</li> <li>• Extra cleaning to remain in place over lunchtimes so that toilets and high contact surfaces are cleaned thoroughly at least twice every day and bins are emptied at regular intervals (this is the responsibility of cleaners not staff unless absolutely necessary).</li> <li>• Windows and doors in teaching spaces and offices to be opened for ventilation where possible.</li> <li>• Up-to-date emergency contact details will be held for all staff and children.</li> <li>• Daily record of cleaning supplies used to be made by cleaners (on daily cleaning</li> </ul>				<p><a href="https://www.gov.uk/government/publications/childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe">childcare-and-childrens-social-care/safe-working-in-education-childcare-and-childrens-social-care-settings-including-the-use-of-personal-protective-equipment-ppe</a></p> <p><a href="https://www.gov.uk/government/publications/covid-19-personal-protective-equipment-use-for-non-aerosol-generating-procedures">https://www.gov.uk/government/publications/covid-19-personal-protective-equipment-use-for-non-aerosol-generating-procedures</a></p> <p><a href="https://www.gov.uk/government/publications/coronavirus-covid-19-advice-for-pregnant-employees/coronavirus-covid-19-advice-for-pregnant-employees">https://www.gov.uk/government/publications/coronavirus-covid-19-advice-for-pregnant-employees/coronavirus-covid-19-advice-for-pregnant-employees</a></p> <p><a href="https://www.gov.uk/guidance/people-with-symptoms-of-a-respiratory-infection-including-covid-19">https://www.gov.uk/guidance/people-with-symptoms-of-a-respiratory-infection-including-covid-19</a></p> <p>Control measures will be revised and updated in line with latest government guidance.</p>
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			<p>checklist); weekly audit of cleaning and handwashing supplies to be made by Lynn Adey. Lynn Adey to ensure that cleaning supplies are in adequate supply and re-ordering as necessary so that there is always surplus.</p> <ul style="list-style-type: none"> <li>• Large gatherings (assemblies) will be suspended when case rates in school are high (to be determined by SLT).</li> </ul> <p>Educational visits:</p> <ul style="list-style-type: none"> <li>• These should continue as long as protective measures regarding hygiene can be maintained. Enhanced hygiene control measures to be included in any trip-specific risk assessment.</li> </ul> <p>In the event that someone becomes symptomatic:</p> <ul style="list-style-type: none"> <li>• Adults with the symptoms of a respiratory infection, and who have a high temperature or feel unwell, should try to stay at home and avoid contact with other people until they feel well enough to resume normal activities and they no longer have a high temperature</li> <li>• Children and young people who are unwell and have a high temperature should stay at home and avoid contact with other people. They can return to school when they no longer have a high temperature, and they are well enough to attend</li> <li>• Adults with a positive COVID-19 test result should try to stay at home and avoid contact with other people for 5 days, which is when they are most infectious. For children and young people aged 18 and under, the advice will be 3 days.</li> <li>• If a child becomes symptomatic on site, in an emergency 999 will be called. Otherwise parents will be called. If a child is sent</li> </ul>				
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			<p>home with symptoms, parents/ carers to be advised to follow the most up-to-date government guidance:  <a href="https://www.gov.uk/guidance/people-with-symptoms-of-a-respiratory-infection-including-covid-19">https://www.gov.uk/guidance/people-with-symptoms-of-a-respiratory-infection-including-covid-19</a>.</p> <p>Protection for cleaners and for members of the school community they come into contact with:</p> <ul style="list-style-type: none"> <li>• Cleaners to wear disposable gloves for normal cleaning and to additionally wear aprons when cleaning following a possible Covid-19 case.</li> <li>• To be advised of correct and regular handwashing procedures.</li> </ul>				
	Safeguarding procedures aren't followed due to Covid-19	Staff Pupils Families	<ul style="list-style-type: none"> <li>• Safeguarding policy reviewed by Headteacher in September 2021.</li> <li>• All staff to be reminded about the Safeguarding Policy and procedures to be followed in school.</li> <li>• A 'pink form' for reporting concerns is available to all staff on the 'One Drive' as well as in both staff rooms.</li> <li>• Staff are requested to email/phone DSLs with concerns if they can't speak to them in person both to share concerns and to follow up on concerns they have shared. Our email system is secure.</li> <li>• Children to have access to a worry box in each classroom.</li> <li>• Usual absence procedures are followed if children do not attend school. Attendance remains mandatory.</li> <li>• DSLs will continue to attend safeguarding meetings virtually or in person as requested/ needed.</li> </ul>	3	1/2		

	<p>Negative impact on mental health and well-being caused by the outbreak</p>	<p>Staff Pupils Families</p>	<p>Support for staff:</p> <ul style="list-style-type: none"> <li>Teachers to check and monitor with TAs regarding well-being; senior leaders to check and monitor well-being of each other and of other teachers. Governors to check well-being of senior leaders.</li> </ul> <p>Support for children:</p> <ul style="list-style-type: none"> <li>Continued emphasis on well-being in PSHE lessons.</li> <li>TAs/ teachers to continue to monitor children's well-being.</li> </ul> <p>Support for families:</p> <ul style="list-style-type: none"> <li>SENCo/ safeguarding team to signpost resources and services as needed and as appropriate.</li> </ul>	<p>3</p>	<p>1/2</p>		
	<p>Fire procedures aren't followed due to re-organisation of classrooms and teaching groups</p>	<p>Staff Children</p>	<ul style="list-style-type: none"> <li>All fire procedures to return to normal i.e. pre-COVID 19 changes. Assembly points and procedures to remain the same with classes each leaving by their external classroom door except for Class 5 who will exit via the main door.</li> <li>Any internal/external classroom doors that have been opened to improve ventilation must be closed in the event of a building evacuation.</li> </ul>	<p>5</p>	<p>1</p>		

## Risk/Priority Indicator Key

Severity (Consequence)
1. Negligible (delay only)
2. Slight (minor injury/damage/interruption)
3. Moderate (lost time injury, illness, damage, lost business)
4. High (major injury/damage, lost time business interruption, disablement)
5. Very High (fatality/business closure)

Likelihood
1. Improbable/very unlikely
2. Unlikely
3. Even chance/may happen
4. Likely
5. Almost certain/imminent

RISK/PRIORITY INDICATOR MATRIX						
LIKELIHOOD	5	5	10	15	20	25
	4	4	8	12	16	20
	3	3	6	9	12	15
	2	2	4	6	8	10
	1	1	2	3	4	5
		1	2	3	4	5
		SEVERITY (CONSEQUENCE)				

Summary		Suggested Timeframe
12-25	High	As soon as possible
6-11	Medium	Within next 3-6 months
1-5	Low	Whenever viable to do so